

Alpha Zeta Calendar of Key Dates/Activities

2020-2021 Sorority Year

DATE	TIME	ACTIVITY	COMMENTS
JULY			
1		Chapter Dues payable for 2020-20212 sorority year	
AUGUST			
			Solicit participants for AEW National Essay Contest
			Contact High School counselors to secure names of prospective National Scholarship nominees
			Audit Committee perform audit of financial officers' books/records
1			AEW National Essay Contest
15			Nomination forms due to AEW Chair for "Apple for the Teacher" Awards Luncheon
18		Regional Executive Committee Virtual Planning Session – Video Conference	
22	1:30 PM- 5:30 PM	Annual Alpha Zeta Summit Meeting – Virtual – Zoom Meeting	
31			Chapter Roster due to Regional/Asst. Regional Director(submission via email)

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SEPTEMBER			
			AEW Committee - continue planning for "Apple for the Teacher" Awards Luncheon
			Budget?
1			New officers' duties officially begin
12	10:00 AM – 12:00 PM	Executive Committee Meeting – via Zoom Meetings	
13	1:00-3:00 PM	AEW Pre-Luncheon Reception – via Zoom Meetings	
18	4:00 – 5:30 PM	FIL Meeting- @ McCluer High School	
26	10:00 AM	Chapter Monthly Meeting - 10:00 AM – via Zoom Meetings	

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OCTOBER			
			Plan new Intake Line
			St. Louis Crisis Nursery "Holiday Hearts" Program, make a monetary donation
			Begin planning for National Business Month in April (Minimum of 4 activities)
7			Deadline for Iota AEW National Essay Contest
10	10:00 AM	Executive Committee Meeting via Zoom Meetings	
15			Chapter Info to Regional Journalist for Newsletter
16	4:00 – 5:30 PM	FIL Meeting- @ McCluer High School	
24	10:00 AM	Chapter Meeting via Zoom Meetings	
31		Deadline for paying Chapter Dues	

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NOVEMBER			
			Observe American Education Week November 15-21, 2020
14	10:00 AM	Executive Committee Meeting via Zoom Meetings	
15			National Per Capita Tax Assessments Due to National Recording Secretary
15			990-N ePostcard filing deadline (already filed by Regional Treasurer, S. Tang)
20	4:00 – 5:30 PM	FIL Meeting - @ McCluer High School	
21		AEW “Apple for the Teacher” Virtual Salute Begins	
28		NO Chapter Meeting – Thanksgiving Holiday	
29	3:00- 6:00PM	FIL Christmas Caroling — Lambert Airport Terminal	

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DECEMBER			
12	10:00 AM	Executive Committee Meeting via Zoom Meetings	
			Scholarship Committee – Decide on Scholarship recipients
18		FIL Christmas Caroling & Christmas Party	
19		Virtual Christmas/Holiday Social	
20			Regional Rep. sends names of National AEW Essay Winners & Participants to National President-Elect, Charlotte Berry
JANUARY			
			Plan Toys 'U' Can't Return, IMAP, Black History Month – Date, Time
			Regional Per Capita Tax Assessments Due to Reg. Fin. Secretary
16	10:00 AM	Executive Committee Meeting via Zoom Meetings	
			Dr. Martin Luther King, Jr. Day observed

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DATE	TIME	ACTIVITY	COMMENTS
			FIL - Dr. M. L. King, Jr. Celebration – Scholarship Interviews – Scholarship Committee
			Fredda Witherspoon National Scholarship Deadline to NPE, Charlotte Berry
10	4:00 to 5:30 PM	FIL Meeting- @McCluer High School	
25	10:00 AM	Chapter Meeting via Zoom Meetings	
FEBRUARY			
			Observe Black History Month
			Chapter Info due to Regional Journalist, Arlene Mays-Johnson, for Newsletter
			Deadline for Regional Officers reports and Regional Representatives reports
			Deadline for Central Regional Conference Registration; Ads due for Regional Conference Souvenir Booklet; Vendor Agreements due

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			Chapter Reports due to Regional/Asst. Regional Director; Committee/Program/Project reports due to Regional Reps/Chairs; Regional Officers Nominations due; Regional Conference Committee Assignments due to Regional/Asst. Reg. Director;
			FIL Scholarship Deadline to NPE, Charlotte Berry
14	4:00 – 5:30 PM	FIL Meeting @McCluer High School. This meeting focuses on African-American Read-in Chain	
15		Executive Committee Meeting – 10:00 AM via Zoom Meetings	
27		Black History Month Program via Zoom Meetings	
29		Chapter Meeting – 10:00 AM via Zoom Meetings	
MARCH			
			No Executive Committee Meeting to be held due to Regional Conference

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DATE	TIME	ACTIVITY	COMMENTS
13		FIL Meeting- 4:00 – 5:30 PM @ McCluer High School	
15			Deadline for Doretha N. Hornbuckle Scholarship to NPE, Charlotte Berry. Must be sent prior to the 40th Central Regional Conference in Cleveland, OH
18-20			Attend Virtual Central Regional Conference: Zeta Gamma, Host (Cleveland, Ohio); March 18-20, 2021
28	10:00 AM	Chapter Meeting via Zoom Meetings	
APRIL			
			Observe National Business Month (Minimum of 4 Activities)
			Chapter Info to Regional Journalist, Arlene Mays-Johnson, for Newsletter
			Nominations for 2021-2022 Officers
1			Deadline for Alice P. Allen Scholarship to NPE Charlotte Berry
8	5:30 PM	“Leadership Readiness as a Business Owner” via Zoom	

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10	4:00 – 5:30 PM	FIL Meeting @McCluer High School	
11	10:00 AM	Executive Committee Meeting	
15	6:00 PM-7:00 PM	IMAP #1: Saving to Soar via Zoom	
24	10:00 AM	Chapter Meeting via Zoom	
25	6:00 PM	Emerald Awards via Zoom	
MAY			
			Susan G. Komen Race for the Cure
			Regional Addendum Reports due
1	10:00 AM-12:00 PM	Toys 'U' Can't Return via Zoom	
7			Ballots for 2021-2022 Elections Mailed
8	4:00 PM-5:30 PM	FIL Meeting @McCluer High School	
9	10:00 AM	Executive Committee Meeting via Zoom	
10			Ballots for 2021-2022 Elections Due
20	6:00 PM-7:00 PM	IMAP #2: Resume Writing via Zoom	
23	10:00 AM	Chapter Meeting via Zoom 2020-2021 Chapter Officers Announced	

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JUNE			
	TIME	ACTIVITY	COMMENTS
1	6:00 PM	Observe Founder's Day – 92nd Anniversary Celebration Installation of 2021-2022 Officers Founder's Day Celebration: National and medical ScholarshipsWinners are recognized virtually. FIL contributions to Chapter acknowledged.	Observe Founder's Day – 92nd Anniversary Celebration Attire: All White, No kente. Virtual Founder's Day Celebration Attire: All White with kente.
12		FIL Meeting- 4:00 – 5:30 PM @ McCluer High School	
13	10:00 AM	Executive Committee Meeting via Zoom	
17	6:00 PM-7:00 PM	IMAP #3: Networking to Gain Resources Needed via Zoom	
27	10:00 AM	Chapter Meeting via Zoom Meetings	

***ALL CHAPTER MEETINGS ARE THE FOURTH SATURDAY OF THE MONTH**

***ALL FIL MEETINGS ARE SECOND FRIDAYS EACH MONTH**

END OF THE 2020-2021 SORORITY YEAR

